

CARLYNTON SCHOOL DISTRICT

Agenda Setting/Committee/Voting Meeting June 3, 2010 Carlynton Jr.-Sr. High School Library – 7:30 pm

MINUTES

The Carlynton School District Board of Education conducted its Agenda Setting/Committee/Voting Meeting on Thursday, June 3, 2010 in the library of the junior-senior high school. Those in attendance included President Thomas Brown, Vice President Patricia Schirripa and School Directors Thomas DiPietro, Sandra Hugan, Ronald McCartney, Nyra Schell, Betsy Tassaró and Raymond Walkowiak. Also present was Superintendent Michael Panza, Solicitor Ira Weiss, Business Manager Kirby Christy, Director of Pupil Services Lee Myford and Principals Jacie Maslyk, Robert Susini, Courtney Tempest and Christopher Very. The audience was comprised of five individuals and one member of the press.

CALL TO ORDER - *The meeting was called to order by President Brown at 7:30 pm. Carnegie Elementary student Madison Merscher led the pledge.*

ROLL CALL – *The roll was called by Recording Secretary Michale Herrmann. Director Wilson was excused from the meeting.*

PUBLIC COMMENT ON BUSINESS BEFORE THE BOARD: *None*

APPROVAL OF MINUTES:

Director Hugan moved, seconded by Director DiPietro, to approve the minutes of the May 20, 2010 Regular Voting Meeting as presented. **By a voice vote, the motion carried 7-0-1 with Director Walkowiak abstaining due to absence.**

Minutes of the May 20, 2010 Meeting

REPORTS:

- **Executive Session** – *President Brown reported that school code, contractual, and legal issues were discussed in executive session.*
 - **Principals' Reports** - *The principals distributed hand-outs with highlights of end-of-year happenings and applauded several items: The Relay for Life raised over \$39,000, Carnegie Elementary received a \$10,000 grant for Rep. Nick Kotik for playground upgrades, and Crafton Elementary received a \$14,000 grant from the Grable Foundation for the STEAM program (Science, Technology, Engineering, Arts, and Math) in collaboration with the science center. Carnegie was also the recipient of a \$30,000 cafeteria grant to add more fruit and vegetable choices for students. Dr. Susini reported that free physicals were offered to athletes and members of the band. President Brown questioned why so few students take advantage of the free physicals. He noted the numbers climbed from last year and hopes they continue to do so.*
 - **Director of Pupil Services' Report** – *Mrs. Myford said several Carlynton students will be honored at the Alliance Against Drugs poster contest dinner, with Steelers representative Heath Miller as guest speaker. One of the entries is said to be a winning finalist.*

- Superintendent's Report – Dr. Panza reported calendar events and the following information:
 - ✓ The architects continue to work on the feasibility study report
 - ✓ Kudos to Lisa Rowley for a clean Title I audit report
 - ✓ The district will be involved in a "Least Restrictive Environment" program; several teachers will be required to attend a two-day training in Harrisburg, October 18-19
 - ✓ Regarding Race to the Top – all three necessary signatures were not acquired
 - ✓ The bids for electricity came in lower than expected and locked in at 5.4 cents per kilowatt hour
 - ✓ June 24 will be a power shut down day under the agreement with Clear Choice Energy
- Business Manager Report – Mr. Christy said he made additional cuts to the budget due to the new transportation contract; total cuts are in excess of \$100,000. Cuts were also made in areas where the original budget was extremely conservative, such as health care and natural gas. President Brown noted that rates through the Gleason Agency have fallen every year. Dr. Panza said that part of the reduction was due to the safety committee certification and Mr. Christy noted that claims have been fewer. Director Hughan announced that Dr. Panza passed on similar information to Parkway and they have signed on to reap the savings. Mr. Christy said he received a brochure recommending the purchase of Cyber Liability Insurance at a premium of \$3,772. He spoke with Mr. Mickolay, who recommended the district purchase such insurance. Solicitor Weiss will review and get back to the board. President Brown said the cyber insurance sounded much more practical than terrorist insurance, which was also an offering/suggestion.

BUSINESS BEFORE THE BOARD:

I. Miscellaneous

The Carlynton Junior-Senior High School Student Handbook for the 2010-2011 school year as presented; (Miscellaneous Item #0610-1) **PLACE ON AGENDA**

2010-2011 Carlynton JSHS Student Handbooks

The Carnegie and Crafton Elementary Student Handbooks for the 2010-2011 school year as presented. (Miscellaneous Item #0610-2) **PLACE ON AGENDA**

2010-2011 Elementary Student Handbooks

II. Finance

The following fifteen (15) items are to be placed on the June 24, 2010 agenda:

Treasurer's Report for the month of May 2010 as presented;

Treasurer's Report – May 2010

May 2010 bills in the amount of \$ _____ as presented;

May 2010 Bills

Resolution No. 437-10 establishing the millage for real estate taxation for the 2010-2011 fiscal year as follows: Resolved that the Carlynton School District does hereby levy and assess the real estate tax for the fiscal year for all taxable property in the Carlynton School District for the Boroughs of Carnegie, Crafton and Rosslyn Farms, at 24.15 mills or \$2.415 on each one hundred dollars (\$100) of the assessed valuation on all property for school purposes. This represents no increase in the district millage rate; (Finance Item #0610-01)

Resolution No. 437-10 Real Estate Millage

Resolution No. 438-10 as follows: Resolved that the levy of one percent (1%) on all earned income and net profit levied by Resolution No. 44 of 1966 and enacted under the authority of the Local and Tax Enabling Act #511 of 1965 and its amendments thereto, is hereby renewed for the 2010-2011 fiscal year and for an indefinite term thereafter, and all taxes levied under Act 511 of 1965 including the earned income and net profits tax and the real estate transfer tax be reenacted without substantial change. This represents no increase in the taxation rate; (Finance Item #0610-02)

Resolution No. 438-10 Earned Income Tax Levy 2010-2011

The Carlynton School District 2010-2011 General Fund Budget in the amount of \$_____;

General Fund Budget

Resolution No. 439-10 as submitted by the solicitor, to accept the funds made available through Act 1, the Homestead/Farmstead Tax Relief Act; (Finance Item #0610-03)

Resolution No. 439-10 – Homestead/Farmstead Tax Relief Act Funds

Designate PNC Bank, Crafton Branch, as the official school district depository for funds received for fiscal year 2010-2011 in accordance with Section 621 of the PA School Code;

PNC Bank – District Depository

Participation in the _____ Worker's Compensation Program at a cost of \$_____, effective July 1, 2010, as presented; (Finance Item #0610-04)

_____ Worker's Compensation Program

The insurance package for the 2010-2011 school year as recommended by _____ at a cost of \$_____; (Finance Item #0610-05)

Insurance Package for 2010-2011

That Patricia Keeley, Crafton Real Estate Tax Collector; Edward Adams, Rosslyn Farms Real Estate Tax Collector; and Peg Bowman, Carnegie Real Estate Tax Collector, be excused from further collection of school district real estate taxes for the 2009-2010 school year, effective June 30, 2010, and that the list of names of those owners submitted by each of the above tax collectors be given to the delinquent tax collector for the purpose of liening;

Tax Collectors Excused from Collection

Reappoint Edward Adams as Rosslyn Farms Earned Income Tax Collector for the 2010-2011 school year;

Edward Adams – Rosslyn Farms Tax Collector

Renew public official bonds for Board Secretary Kirby Christy and Treasurer Sandra Hugan;

Public Official Bonds

Grant authorization for the appropriate officials to provide tax duplicates to each of the District's tax collectors on or before July 1, 2010, in accordance with Section 682 of the PA School Code;

Tax Duplicates

Authorize the District to acquire the tax collector's bonds as required by Section 684 of the PA School Code for the Carnegie, Crafton and Rosslyn Farms Tax Collectors;

Acquisition of Tax Collector's Bonds

And to award bids for General, Art, Physical Education, Medical, Custodial/Maintenance and Athletic Supplies for the 2010-2011 school year. (Finance Item #0609-6) **PLACE ON AGENDA**

Awarding of Bids – General, Etc.

Director Tassaro moved, seconded by Director DiPietro, to approve the Request for Proposal for District Trash Removal as presented and to advertise accordingly; (Finance Item #0610-01)

RFP – Trash Removal

And the appointment of Sandra Hugan to serve as Treasurer of the Carlynton School District for the term beginning July 1, 2010 and ending June 30, 2011. **By a ROLL CALL VOTE, the motion carried 8-0.**

Appointment of Treasurer

III. Personnel

The proposed professional and non-professional staffing assignments for the 2010-2011 school year as recommend by the administrative staff and that authorization be granted to notify affected employees of furlough and/or suspension. **PLACE ON AGENDA**

Professional and Non-professional Staffing List for 2010-2011

Director McCartney moved, seconded by Director Tassaro, to approve the reappointment of the following individuals for the 2010-2011 school year under the stipulations contained in the established board policy:

Reappointment of School Physician and Optometrist

- Dr. Edward Snell – School Physician
- Dr. Sherry Marinacci – Optometrist

The Mobile Dentist Smiles program for the 2010-2011 school year as recommended; (Personnel Item #0610-01)

Mobile Dentist Smiles Program

The following additions to the 2010-2011 Athletic Supplemental List as recommended and presented:

Additions to the 2010-2011 Athletic Supplemental List

- Kevin Trost – Varsity Head Boys' Basketball Coach
 - J. Cayll Smith – Varsity Head Girls' Basketball Coach
 - Angelo Sistelli – Varsity Head Golf Coach
- (Personnel Item #0610-02)

President Brown provided a brief biography of the new coaches and their experience. He cited that all are welcome additions to the athletic program, adding that there was a refreshing choice of candidates and those hired are well-qualified.

Temporary Employee Contracts for the following individuals for the 2010-2011 school year in accordance with the terms of the Carlynton Federation of Teachers Collective Bargaining Agreement and as recommended by the administrative staff:

TPEs – Ashley Bichler, Andrea Mackey and Julie Lewis

- Ashley Bichler
- Julie Lewis
- Andrea Mackey

A long-term substitute position for the following individuals for the 2010-2011 school year as recommended by the administrative staff:

- Melinda Oravitz – Secondary English
- Bridget Ward – Secondary Science

The following individuals for the positions of Summer Maintenance Helpers for the period of June 14 through August 20, 2010 as presented:

- Greg Gazella
- Thomas Kelsey
- Gary Mitkowski
(Personnel Item #0610-03)

David Kaercher for the position of Summer Head Custodial for the period of June 14 through August 20, 2010 as presented; (Personnel Item #0610-04)

The following candidates as summer custodial helpers for the period of June 14 through August 20, 2010 as presented:

- Nancy McMullen
- Derek Taylor
- Thomas Meighan
- Jessica Prevost
- Brandon Summers
- Michael Higgins
- Donald Kaercher
- Mark Irwin
- Adam Miller
- Allen Weigner
- Jamie Drennan (Substitute)
- Alexander Gearhart (Substitute) (Personnel Item #0610-05)

The request for a Leave of Absence from employee #CFT10-03 as submitted. (Personnel Item #0610-06)

Brian Harewicz and Andrea Harrity to monitor and oversee the Summer Reading and Writing Programs for Special Education students, to be offered by the District beginning June 21 through July 23 as presented, at the teacher's per diem rate. This program is funded through grant monies; (Personnel Item #0610-07)

Annemarie Bunch and Andrea Harrity for the Extended School Year positions for the period beginning June 14 through July 30, 2010 as presented, at the teacher's per diem rate. This program is funded through grant monies; (Personnel Item #0610-08)

Accept the Letter of Retirement of high school office secretary Evangeline Vayanos, effective August 17, 2010, under the terms of the SCA Collective Bargaining Agreement. (Personnel Item #0610-09) **By a voice vote, the motion carried 8-0.**

IV. Policy

Director McCartney moved, seconded by Director Walkowiak, to approve the final reading of the 800 and 900 policy series as presented. **By a voice**

LTS Positions for 2010-2011 School Year

Summer Maintenance Helpers

Summer Head Custodial – David Kaercher

Summer Custodial Helpers

Leave of Absence – CFT10-03

Summer Reading and Writing Monitors – Brian Harewicz and Andrea Harrity

Summer ESY Positions – Annemarie Bunch and Andrea Harrity

Retirement – Evangeline Vayanos

Final Reading of the 800 and 900 Policy Series

vote, the motion carried 8-0.

UNFINISHED BUSINESS: *Director Schell asked if the last day of school for all students would be a half or full day. Dr. Panza said a half day, with dismissal at the high school at 11:30 am and an hour later, 12:30 pm, for the elementary pupils.*

NEW BUSINESS: *Dr. Panza reported that the heavy rains the day prior to the meeting caused some concerns with water in the primary wing at Crafton Elementary. He said the water was met with quick attention, thanks to the diligence of the custodians and maintenance department. The carpets were swept and chemicals were applied and the carpets were left to dry out. He will continue to monitor the situation.*

OPEN FORUM: *Dr. Panza said that graduation was being planned outdoors at Honus Wagner Field at 7 pm. He urged everyone to check the website, phone hotline and local television stations for any changes, should the weather become inclement.*

Parent Susan Kozy stated that she stopped by Crafton Elementary School with her father-in-law, Michael Kozy. She reported the smell of the wet carpets is atrocious. She added that she was sickened by the smell and the carpets were still sopping wet.

Mrs. Tassaro recommended the district put the insurance company on notice. Mrs. Kozy suggested letters be sent home to parents, notifying them of the stench and extent of damage. Dr. Panza said he would visit the school after the meeting and would have a letter issued to parents.

Mr. Kozy, an engineer, said the problem occurred because the building has a sunken area near the side entrance where a door is level with a patio. A single four (4) inch drain was covered with debris and proved not sufficient in draining the water.

Mrs. Maslyk said all precautions would be taken for the sake of the children.

Mrs. Kozy also called attention to the back entrance near the office, saying the door has not been locking properly and needs to be fixed. Dr. Panza assured her it would be checked into.

ADJOURNMENT:

With no further business to discuss, Director Hughan moved, seconded by Director DiPietro to adjourn the meeting at 8:40 pm. **By a voice vote, the motion carried 8-0.**

Respectfully submitted,

Kirby Christy, Board Secretary

Michale Herrmann, Recording Secretary